

# **Confirmation Pack**

Swim England Cambridgeshire County Championships 2022

18<sup>th</sup> – 20<sup>th</sup> February 2022

Manor Leisure, Whittlesey

# **CONTENTS**

Page 2 Contacts

Venue Entries

Photography COVID 19

Page 3 Competition Information:

• Event Schedule

Conditions

Session Times

Warm Up

• Team Leader Meeting

Page 4 • Pool Layout

Clear Deck Policy

Competitor Seating

Marshalling

• Start Lists and Results

Withdrawals

Medals

Coach Accreditation
Spectator Information

General Event Information

Page 6

Page 5

Venue

Car Parking

Catering

First Aid

Live Stream

Lost Property

• Event Merchandise and Swim Shop

Thank You



### **CONTACTS**

Swim England Cambridgeshire	Venue
Matt Newton - Promoter Email: matt_newton96@hotmail.co.uk	Manor Leisure Centre Station Road Whittlesey PE7 1UA
Event Website	01733 942861
2022 County Championships https://www.swimcambs.org	Manor Leisure Centre - Google Maps  Manor Leisure Website Manor Leisure Centre   Whittlesey (freedom-leisure.co.uk)

### **ENTRIES**

All entries can be viewed in the programme here.

If you believe that your name is missing, please contact matt\_newton96@hotmail.co.uk.

#### PHOTOGRAPHY AND MEDIA COVERAGE

No photography or filming of any kind is permitted in the changing rooms or village. Anyone found contravening this requirement will be required to leave the facility without a refund. No external media coverage may take place without prior consent of the promoter and sufficient time for any person participating in the event to consent. All persons attending the championships are advised to exercise reasonable care when taking photos or video, particularly with regards to the sharing of images on social media.

### COVID 19

Swim England Cambridgeshire are working closely with the venue operator to ensure the event is planned and delivered in line with current Government guidelines. Robust risk assessments have been developed and agreed. The safety of all our competitors, volunteers, team staff is paramount and therefore this competition will retain precautions as a duty of care for all involved. The guidelines that follow are intended to mitigate the transmission risk of Covid-19 and safeguard those attending this year's championships. Swim England Cambridgeshire will continue to assess the situation and will provide regular updates on any changes or adaptations to the guidance.

IMPORTANT: If you are showing symptoms of the virus or have been in contact with someone displaying symptoms, then you must follow the Government guidance. We strongly recommend and advise that the following precautionary measures are undertaken by all attending the event: - A lateral flow test within 24 hours of coming to the venue to confirm you are not COVID positive. - Upon arrival, please follow the directional and informative signage. Individuals must wear a face covering, when not competing, at all times whilst on venue, unless exempt. Hand sanitising stations will be available throughout the venue and we kindly ask that you regularly use them. All personal belongings, such as water bottles, training equipment and other items, should be for personal use only, not shared and clearly labelled where possible. Any belongings brought into the venue are the responsibility of the owner. Swim England Cambridgeshire does not accept responsibility for any items that are lost, damaged or stolen. When arriving for a race, please limit the amount of clothing and personal belongings that you bring on to the pool deck. A plastic bag will be made available and we ask that you use these to place items in prior to your swim and collect following your race. Please adhere to the clear deck procedures and the pool deck flow.



Competitors are asked to not arrive at venue until it is time for their designated warm up, in the Session they are competing (see section Warm and Swim Down).

We also ask all competitors, coaches and team staff to leave the venue as soon as possible once your events have been completed. An area in the sports hall will be available. This is to reduce the number of people in the pool hall at any one time.

### **COMPETITION INFORMATION**

**EVENT SCHEDULE** The updated event schedule is available to view on the event website <u>here</u>

**CONDITIONS** The Swim England Cambridgeshire conditions can be viewed <u>here</u>

### **SESSION TIMES**

Date	Event	Session Start Time
Friday 18th February	Session 1	18:30
Saturday 19th February	Session 2	13.30
	Session 3	18:00
Sunday 20 <sup>th</sup> February	Session 4	11:30
	Session 5	16:00

#### WARM UP AND SWIM DOWN

Warm up will be available every day prior to each session. There is no swim down facility at this venue. Please view the warm up schedule <a href="here">here</a>.

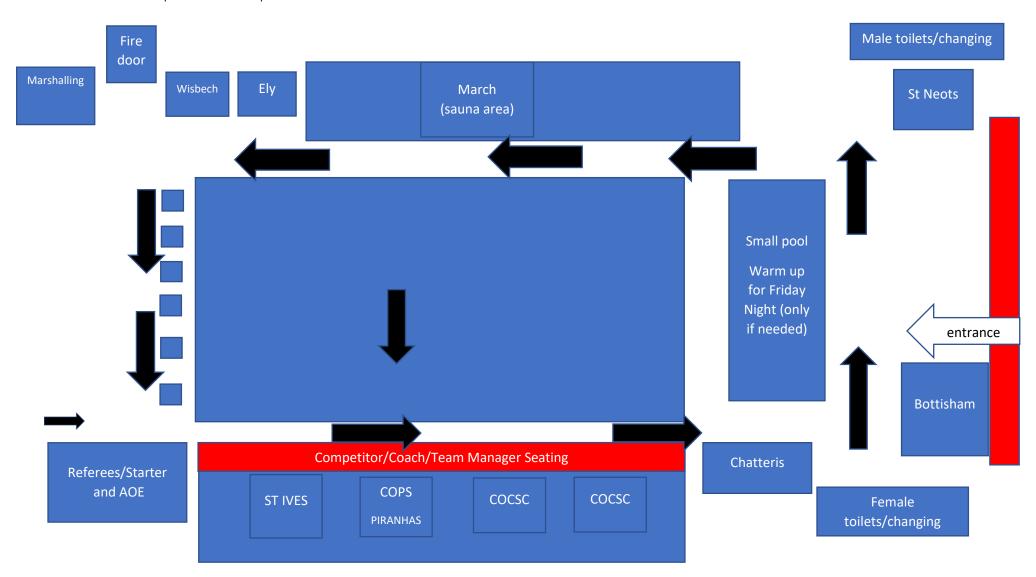
### **TEAM LEADER MEETING**

The Team Leader Meeting was held virtually on Thursday 20 January at 19:00. This was recorded and available for any coach that would like to view it.



# **POOL LAYOUT**

The event will take place in a 25m pool.





### **CLEAR DECK**

We will be operating a clear deck policy, and therefore require all competitors, coaches and team staff to sit in their designated seating area, as highlighted in the pool deck diagram, when not competing. Please make your way down to the marshalling area in reasonable time before you are due to race and you must return to your designated seating area once your race is complete. Access to the deck can be made through the glass gates at the front of the spectator area or straight onto the deck from most other designated club areas. You must follow the instructions of the Field of Play volunteers. Non-compliance will be reported to the promoter and in such cases the swimmer may be excluded from the competition.

### **COMPETITOR SEATING**

Competitors are asked to remain in their club seating area, unless they are accessing the changing area and or making their way to marshalling in readiness for their race. We ask that clubs remain as a single 'bubble' and do not mix. On completion of your race you should directly return to your seating area.

### **MARSHALLING**

Competitors must report 'race ready' to the marshalling team in sufficient time. Please only bring with you your plastic bag which we ask you to place your belongings in prior to your race and collect post-race from the boxes next to the blocks. It is suggested that coaches and Team Managers monitor the events and assist in ensuring swimmers are in the marshalling area prior to their race is due to take place. We ask that competitors please listen to instructions from the Field of Play volunteers. Masks must remain on until swimmers are behind the block and must be replaced on collecting your belongings and prior to returning to your club seating area.

### START LISTS AND RESULTS

Start lists and results will be available to view online. Hard copies of start lists will be available for coaches and team managers and officials.

## **WITHDRAWALS**

Any withdrawals must be made known at the earliest opportunity and by no later than 15 minutes prior to the end of the warm up of a session.

### **MEDALS**

Medals can be collected from the Medal table in the entrance foyer. We ask that competitors collect their medal independently and do not congregate in this area. Please observe an appropriate social distance from others should there be a queue for the medals table.

### **COACH PASSES**

Coaches/Team Managers will be provided with a pass. Please ensure that this is on your person at all times.

# **SPECTATOR INFORMATION**

There will be no spectators at this event. For this reason we are providing a live stream of the event free of charge. Swim England Cambridgeshire - YouTube

#### GENERAL EVENT INFORMATION

All event updates and additional information will be uploaded to the Swim England Cambridgeshire Championships web page <a href="here">here</a>



### **VENUE**

Manor Leisure Centre Station Road Whittlesey PE7 1UA 01733 942861

### **CAR PARKING**

There is free car parking available for volunteers, officials, coaches and team managers. Parents are asked to drop their children and leave the car park once their child has been handed over to their designated coach and or team manager.

### CATERING/REFRESHMENTS

We ask that coaches, team managers, volunteers and officials bring their own water. A pack up lunch will be provided and can be collected from the sports hall. Please advise if you have a specific dietary need. Tea and Coffee will be available via the onsite machine in the pool foyer.

#### **FIRST AID**

Any competitor require emergency aid will be tendered by the Manor Leisure staff who are all first aid trained.

#### LIVE STREAM

This year's Swim Cambridgeshire County Championships will be live streamed and can be watched <a href="Swim">Swim</a> England Cambridgeshire - YouTube

### **LOST PROPERTY**

Swim England Cambridgeshire are not responsible for lost property. All lost property will be handed to the front reception desk at the Venue.

## **EVENT MERCHANDISE**

If you would like to purchase an event hoodie please follow the link here.

# **THANK YOU**



We would like to thank all our volunteers, officials and event stakeholders for supporting the planning and delivery of the Swim England Cambridgeshire County Championships (25m) 2022.