Swim England Cambridgeshire will be holding their 2023 County Championships on the 21st/22nd January and the 5th February at Parkside pool in Cambridge. There will be 2 sessions per day (including Finals) and the timings of these will be confirmed shortly after the entry closing date. The first session of the day is likely to start with a 12.00pm warm up.

So that the swimmers have the best possible experience the championships need a team of volunteers. There will have already been a team working behind the scenes before the day, then there are the technical officials ie referee, time keepers etc and then we also need a team of non-technical volunteers which is who this email is aimed at.

The following are a list of roles that need to be filled:

Announcer (2) - To include announcing the safety instructions before warm up, races and other notices.

Computers (5) - To set up and run the computers for the timing equipment. No previous experience necessary, help is given.

Door (2) - Taking entrance fees, may include raffle tickets. We will be operating a card payment system this year for those that wish to pay by card using the iZettle system – training will be given on the operation of this (City of Cambridge SC volunteers are already familiar with this system). It is the intention of the County Executive that this equipment can be loaned out to county clubs for their open meets should this be of interest.

Runner (1) – Includes putting up race results around pool side

Race Marshal (3) - Making sure the swimmers are in the right place for their races.

Refreshments (2) – Would include taking around sweets, making sure the officials have enough water.

Set up (7) - Needs to be on poolside at least 30 minutes before warmup at the start of end day, jobs include setting up the AOE pads, tables and chairs.

Take-down (7) - Will need to stay on poolside at the end of the last session of the day and take the AOE pads out and tidy up pool side.

Medals (2) – Being at a table on poolside during the session giving out medals.

Warm-up Marshal (5) – To ensure the swimmers are swimming correctly in the warm up, would need to be on poolside at the start of the warm up which is generally around 60 minutes before the sessions starts.

Changing Village Monitor (2) - (male and female) Periodically patrol the changing village and associated area to ensure no members of the public are present and that there is no use of mobile phones, cameras or other photographic/video recording equipment. Any findings are to be reported to the event organiser and/or Welfare Officer immediately.  NOTE: volunteers for this role must hold a sufficient DBS check. A safeguarding briefing will be offered to those who sign up for this role.

Some of the above roles may be able to be combined i.e., runner and refreshments.

You must be a registered Swim England member as you will need your Swim England membership number so that you can sign up on the following swim meet [here](https://swim-meet.com/VolunteersSignup/Cambridgeshire/)

If you are not already a member but wish to help you will need to see your club membership secretary and become registered.

Even if you have been a regular volunteer at swimming championships, we still require you to register your interest and enter in the remarks box the role/roles you would be interested in. Please do not assume a role is yours.

If you would like more information, please do not hesitate to contact me.

Please, please consider signing up as the more volunteers we have the easier it is and the smoother the championships will flow.

Thanking you in anticipation.

Kind Regards

Pauline Paines

Swim England Cambridgeshire

Non-Technical Volunteers Co-ordinator